

Addendum No. 1 to IFB #26-61



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Procurement and Contracting Services
JAKE WILSON
MAYOR

To: All Parties on Record with the City of Somerville as Holding IFB #26-61
Bus Transportation Services

From: Thupten Chukhatsang

Date: 5/5/2026

Re: Extension of Bid Deadline
Questions and Answers

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Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

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Extension of Bid Submission Deadline:

The City is extending the deadline for submission of sealed bids by a week to **2:30 PM, Wednesday, May 13th, 2026.**

Questions and Answers:

- 1. Is it for Yellow buses or 7D Pupils, please? I was reading it and I don't see any category mention.**
We don't have a preference. Yellow buses typically hold 20+ passengers and the 7D Pupils are usually large vans that hold 10-16, we've used in the past.
- 2. The estimated annual trip numbers differ from those listed in the pricing sheet, why is that?**
The annual trip total reflects the number of estimated trips, the pricing sheet reflects an estimate of the number of buses need (multiple trips have 160 passengers and would require multiple buses to accommodate the number of passengers).
- 3. Will there be a chaperone or coach on each bus?**
Yes.
- 4. Will the price be split with other towns, or schools, or will the City of Somerville cover all invoices?**
City of Somerville will cover all invoices.
- 5. Will the City of Somerville provide parking for the buses, if necessary?**
There are designated pick-up spots in front of program locations within Somerville. Parking for drop-off locations depend on the location. Field trips to the Aquarium and Museum of Science are drop-off only and the buses usually come back at a designated time to pick-up passengers for the return trip. Other field trips to locations such as Chunky's Cinema have a parking lot available where the buses can park.
- 6. Regarding invoicing, how often can invoices be submitted? What is the usual turnaround time?**
Invoices should be sent after the completion of a trip. The city's default payment terms are Net 60.
- 7. Has the City already allocated funds in its budget for this RFP?**
Yes.
- 8. Will the buses remain on site until the events are completed?**
Buses are not required to remain on site. Some destinations do not have a parking lot. Buses can leave and return to pick-up passengers for the return trip on the agreed upon time.

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9. Do you require video cameras on the buses?

No.

10. What are the requirements regarding bus age, mileage, and preferred seating capacity?

No requirements regarding bus age or mileage. Preferred seating capacity depends on number of passengers in a field trip, our largest field trips will have 160 passengers and we would prefer the buses for the larger field trips to seat at least 48 passengers per bus.

-----End of Addendum ----